



Privacy Policy

Last updated 11/28/2010

Protecting Your Privacy

The Washington State Hunter Jumper Association respects your right to privacy and is committed to protecting your personal information, whether gathered from your membership application, your show entries, or any registration for WSHJA events.

This document (the "Privacy Policy") outlines how we protect this information. We reserve the right to modify the Privacy Policy at any time. In the event that we do so, the updates will be posted here and the date modified to reflect the changes. Your enrollment as a member of the Association and your use of the WSHJA.org Web site indicates your acceptance of the terms of this Privacy Policy, including any posted updates.

Information We Collect - How and Why We Collect It

- To become a member of the Association, we will ask you to provide some personal information in order to conduct transactions and allow you to take advantage of the services provided to our members. We may also obtain information from your trainers, the USEF, and the horse shows you attend to administer these services. This information may include, but is not limited to, such items as your name, address, date of birth, phone number, e-mail address, registration numbers of riders and horses, show results, prize money won, tax payer numbers, and credit card numbers (if you choose that method of payment) as well as similar items. The collection of personal information will occur at the time:
- You sign up for a membership in the Association
- You purchase goods or services at WSHJA horse shows and/or other WSHJA events such as the Annual Awards Banquet & Silent Auction
- You register for an WSHJA event, promotion, contest, sweepstakes, or survey
- You apply for a WSHJA Scholarship
- You email or correspond with the Association

How Information is Stored

We store personal information electronically in one or more database systems. (The exception is credit card information, which we use only for payment processing and do not store in our database systems.) All personal information is kept secure and is unavailable to the public. Your personal information is accessible only by selected Association personnel including the WSHJA Membership Chair, WSHJA

Treasurer, WSHJA Member Communications Chair, and by a limited number of trusted third parties who may, from time to time, perform contracted services on behalf of the Association.

As required by USEF, horse show entries and show records are stored electronically and in paper form for three years before being destroyed. Paper copies of other documents are generally destroyed within 1 year of submission.

Cookies and Action Tags

We do not use cookies or action tags at our website.

Security

Although your privacy is very important to us, due to the existing legal regulatory and security environment, the Association cannot fully ensure that your personal information will not be disclosed to unauthorized parties. "Perfect security" does not exist and, under certain circumstances, third parties may come into the possession of, or unlawfully access, your information. In the unlikely event the Association needs to investigate or resolve possible problems or inquiries, the Association can (and you authorize us to do so) disclose any information about you to private entities, law enforcement, or other government officials as the Association, in its sole discretion, believes necessary or appropriate.

How Information is Used

When you become a member of the Association, you may choose to be enrolled in either the National or State points tracking program for calculation of year-end awards. The purpose of the Points Program is to publicly recognize the achievements of our members and their horses. To administer this program, the Association needs to publicly disclose your participation, membership status, show results, and current point standings. This information may appear on our web site and in other Association communications with the public.

- We may also publish pictures of you and/or your horses on our website, in promotional materials for our horse shows and other events, and for use in articles in Flying Changes magazine and other third party publications.
- Members automatically receive a copy of the Flying Changes magazine, which is mailed directly from the publisher using member information provided by the Association.
- We may share pertinent personal information (including billing information) with our business partners or trusted third party vendors to enable us to perform routine business functions and to fulfill the products and services that you have requested.
- If you are the winner of prize money at one of WSHJA's horse shows, we will report the winnings to the Internal Revenue Service under the tax payer number you have provided.
- We routinely use email and your street address to communicate with you regarding the maintenance of memberships, services that you have enrolled in, and events.
- Your information may also be used or shared with third parties in order to complete surveys, sweepstakes, contests, or promotions in which you choose to participate.

- We may disclose personal information in accordance with a lawful request or court order, to protect third-party rights, if the Association believes that the safety of a third-party would be jeopardized by not disclosing data.

Disclosure of Information to Third Parties

The Association uses the services of (i) third parties that process e-mail, mail, and transactions for the Association and its affiliates, and (ii) other entities and persons authorized by you for the purpose of performing their contractual obligations to WSHJA. Except as described in this paragraph and the sections above, the Association does not permit the sale or transfer of personally identifiable information to entities outside of the Association and our third party service providers for any non-Association use without your approval.

Opting Out of Points and Marketing programs and Third Party Communication

You may request to withdraw from the Points Program if you would like us to discontinue making the public disclosures necessary for your continued participation in the program

You may also request that the Association not publish pictures of you and/or your horses on our website, in promotional materials for WSHJA horse shows and other events, and for use in articles in Flying Changes and other third party publications.

- You may request to have your subscription cancelled to Flying Changes and be removed from any other Association communications that are part of your membership
- You may request that the Association only contact you for membership maintenance purposes
- You may request that the Association not contact you at all.

Please e-mail your opt-out requests to memberservices@wshja.org. The Association will use reasonable efforts to act upon your request within approximately two (2) Weeks following our receipt of your request. Once your request has been made effective, the Association will cease to release your information, however, you should be aware that it could take up to eight (8) weeks for your opt-out request to be processed by some of our partners.